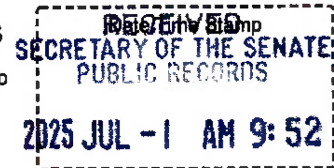


RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.



Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):

Innovative Future Collective

Travel Dates:

June 16-June 18, 2025

Name of accompanying family member (if any):

N/A

Relationship to Traveler:

N/A

Total Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$832.14	\$915.66	\$142.21	\$100 Flight Booking Fee

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

2025-06-25 Maximilian Katz

Date

Printed Name of Traveler

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

06/25/2025
Date
Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

Expense Change	Revised Amount	Explanation
Lodging \$137.66 inc	\$915.66	SF tax \$68.83 per night
Transpo \$99.34 decre	\$993.66	Ubers and Bus Charter Less than estimated
Meals \$62.79 decre	\$142.21	Lunches and Breakfast under estimate



Were there any changes to the pre-approved itinerary?

☒ Yes ☐ No

Explanation:

Due to patient privacy and confidentiality concerns, with short notice, the San Francisco General Hospital pulled their permission for allowing our group to visit their facility on Tuesday, June 17. As a result, we pivoted to a group to visit nearby Gilead Sciences headquarters, where the group had a box lunch with Youssef Idelcaid, Executive Director, Head of AI Research, Gilead Sciences. Idelcaid discussing the evolution of AI in scientific research and how AI was helping Gilead Science shorten the developmental phase of products. Then, John Bilello, Senior Director, Research Discovery Virology, Gilead Sciences led the group on a tour of the lab facility.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:

Final Itinerary - Post Travel

INNOVATIVE FUTURE COLLECTIVE

AGENDA FOR:

Innovative Future Collective's Staff Delegation Learning Trip to San Francisco

*All times listed are local to San Francisco (PDT)

Monday, June 16, 2025

2:53 PM - 5:40 PM

United Flight #2862
IAD to SFO

5:40 PM - 7:20 PM

Approx. 1-hour drive
12.8 miles

Transport to Hotel
600 Stockton St, San Francisco, CA 94108

7:20 PM - 8:00 PM

Hotel Check-in

***Please put your dinner on the room, and we will cover the first \$30 of your dinner.**

Tuesday, June 17, 2025

6:45 AM - 7:15 AM

Grab and Go Breakfast at the Hotel
600 Stockton St, San Francisco, CA 94108

7:15 AM - 8:45 AM

Approx. 1 hour and
30-minute drive
38.7 miles

Transport to The Stanford Institute for Human-Centered AI (HAI)
Gates Computer Science Building
353 Serra Mall, Stanford, CA 94305

8:45 AM - 9:00 AM

Arrive and Welcome to the Stanford Institute for Human Centered AI (HAI) by Faculty and Staff
Gates Computer Science Building
353 Serra Mall, Stanford, CA 94305

9:00 AM - 10:15 AM

Human Center AI Discussion with Presentations by Faculty
Human Centered AI Description: Human Centered AI advances AI research, education, policy, and practice to improve the human condition. Led by faculty from multiple departments across Stanford, research focuses on developing AI technologies inspired by human intelligence, studying, forecasting, and guiding the human and societal impact of AI, and designing and creating AI applications that augment human capabilities.

10:15 AM - 10:30 AM **Transport to Stanford Linear Accelerator Center (SLAC) Campus**
2575 Sand Hill Rd, Menlo Park, CA

10:30 AM -12:15 PM **Visit Stanford Linear Accelerator Center (SLAC) - National Accelerator Laboratory**
Point of Contact: William Molina, (650) 926-8797
2575 Sand Hill Rd, Menlo Park, CA

Bio: Stanford Linear Accelerator Center (SLAC) National Accelerator Laboratory, originally named the Stanford Linear Accelerator Center, is a federally funded research and development center in Menlo Park, California

Topics: AI in Science, including the use of AI & Machine Learning, Learning with Linac Coherent Light Source (LCLS), and Legacy Survey of Space and Time (LSST)/Vera Rubin Observatory. Visit will include a brief tour of a few Stanford Linear Accelerator Center (SLAC) facilities, and an overview of the lab with the director, John Sarrao.

12:15 PM- 12:30 PM **Depart Stanford Linear Accelerator Center (SLAC)**

12:15 - 12:45 PM
*Approx. 30 mins drive
18 miles* **Transport to Gilead Science Headquarters**
333 Lakeside Dr, Foster City, CA 94404

12:45 PM - 1:45 PM **Box Lunch with Presentation by Youssef Idelcaid, Executive Director, Head of AI Research, Gilead Sciences**
Topic: Evolution of AI Integration in Scientific Research and How AI is helping Gilead Science shorten the developmental phases of products.
333 Lakeside Dr, Foster City, CA 94404

Bio: Youssef Idelcaid is an Executive Director, Head of AI Research, Gilead Sciences, based in Foster City, California.

Previously, Youssef was the AI Research Center Drug Development Head (Arc) at GILEAD SCIENCES, and also held positions at Generation AI Media, Genentech, Levi Strauss & Company, L'Oréal, Danone.

1:45 PM - 2:15 PM

**Tour of Gilead Science Lab by John Bilello, Senior Director,
Research Discovery Virology, Gilead Sciences**

Bio: John Bilello leads the Respiratory and Emerging Viruses group at Gilead Sciences, Inc., focusing on coronavirus antiviral drug discovery in addition to advancing other respiratory viruses programs to the clinic. Dr. Bilello supervised the establishment of two successive BSL3 labs at Gilead to address immediate responses to the SARS-CoV-2 pandemic and preparing for the future drug discovery needs for higher containment pathogens

2:15 PM - 3:30 PM

*Approx. 1 hour. 15 mins drive
34.1 miles*

Transport to Anthropic Headquarters

548 Market St, San Francisco, CA 94104

Topic/Purpose: See how AI systems come up with results and the privacy and confidentiality of that information.

3:30 PM - 5:00 PM

Demonstration of AI technology at Anthropic Headquarters

548 Market St, San Francisco, CA 94104

Topics: See how AI systems come up with results and the privacy and confidentiality of that information.

Logan Graham, Head of Frontier Red Team

Keegan Hanks, Safeguards

Andrew Ho, Chief of Staff

5:00 PM - 5:30 PM

*Approx. 5-minute drive
Approx. 20-minute walk
0.6 miles*

Transport to Hotel

600 Stockton St, San Francisco, CA 94108

5:30 PM - 6:20 PM

Prepare for dinner and pack at the hotel

600 Stockton St, San Francisco, CA 94108

6:20 PM - 6:30 PM

*Approx. 10-minute walk
0.3 miles*

Transport to Dinner via Walk

6:30 PM - 8:15 PM

**Dinner and Discussion with Anand Raghaven, AI Expert,
Cisco Vice-President of Products and Alex Rampell, General
Partner at Andreessen Horowitz**

*Palio Restaurant: 640 Sacramento Street, San Francisco, CA
94111*

Bio: Anand is the Vice President of Products at Cisco. Before that, he was the Chief Product Officer of Armorblox, the industry's first GPT-powered protection against targeted email attacks.

Bio: Alex Rampell is a General Partner at Andreessen Horowitz where he leads the firm's \$1 billion Apps practice.

Topics: AI Security and the Safety of AI.

815 PM - 8:30 PM
Approx 10-minute walk
0.3 miles

Walk back to the hotel
600 Stockton St, San Francisco, CA 94108

Wednesday, June 18, 2025

7:00 AM - 7:15 AM

Bus Charter Transfer to SFO Airport
780 S Airport Blvd, San Francisco, CA 94128

9:45 AM
5:58 PM

Alaska Airlines Flight #8 Departs SFO
Arrival DCA



Invitation to Educational Trip on AI with Innovative Future Collective (IFC)

Ashley Kennedy <ashley@innovativefuturecollective.com>
To: max_katz@heinrich.senate.gov
Cc: Tonya Fulkerson <tonya@fkandcompany.com>

Mon, May 12, 2025 at 2:09 PM

Max, please find the updated schedule and list of attendees invited for this trip. This has much more detail than the previous version and may be helpful as you work with Ethics. We suggest you provide this new information to Ethics to help facilitate their prompt response.
Thank you!!

Dear Max,

Thank you for your interest in the Innovative Future Collective (IFC).

As you know, IFC was established to serve as a resource for Congressional teams and the public, providing information and education on the entire AI ecosystem. Our organization fosters an environment where diverse perspectives are valued, and we do not advocate for specific policies. Instead, our primary focus is on educating, discussing, and experiencing technology.

To enhance understanding of AI's application in business and its development, we are pleased to invite you to an educational trip to the San Francisco area, scheduled for June 16-18, 2025.

Attached, you will find all the necessary information to submit your approval to the Ethics Committee. It includes a draft of the schedule for the trip.

Due to limited space, we kindly request that you confirm your intention to participate and submit your documents by 6:00 PM ET on Tuesday, May 13.

If you have any questions regarding the programming or the trip, please do not hesitate to reach out to me directly at (571) 277-3703 or ashley@innovativefuturecollective.com.

Best regards,

Ashley Kennedy

Ashley Kennedy
Innovative Future Collective
100 M ST, SE, Suite 330
Washington, DC 20015
www.innovativefuturecollective.com
(571)277-3703

Trip Name: Innovative Future Collective Educational Trip June 2025**Organization Information****Organization Name:**

Innovative Future Collective, Inc.

Is your organization classified as a §501(c)(3)?☒ Yes ☐ No**If Yes, §501(c)(3) Organization Type:**☐ Private Foundation ☒ Public Charity**Address:**

100 M ST, SE, Suite 330

City, State, Zip:

Washington, DC 20003

Phone Number:

(202)546-5004

Organization URL:**History of Congressional Travel**

Describe your organization's history of sponsoring congressional travel.

Innovative Future Collective, Inc. (IFC) is a relatively new 501(c)(3) organization. It was incorporated in September 2024 and submitted the application for 501(c)(3) exempt status in December 2024. This trip will be the first of this nature.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

IFC brings together academics, individuals and organizations interested in AI developments and policy makers at the federal, state and local levels to share knowledge about (A) AI's current usages, (B) prospects for new applications of AI technology (C) research assessing the risks and rewards of AI and (D) policy proposals designed to encourage and/or constrain AI applications.

Lobbyist and Foreign Agent Registration Information**Lobbyist Registration Status (Select one):**

- ☒ I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.
- ☐ I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

- ☒ I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.
- ☐ I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement**Foreign Agent Registration Status (Must select all):**

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details

Provide a brief description of the trip.

This is a trip to the San Francisco area with one calendar day of programming, to provide an opportunity for Senate staff to learn about current applications and future prospects of AI technology. It will also include conversations and education on safety and privacy surrounding the use of AI. We will be visiting the the Stanford Institute from Human-Centered AI and the Stanford Linear Accelerator Center, visiting the San Francisco General Hospital to see how AI is increasing safety and efficient delivery of health care. Then we will have a speaker discussing how AI can help with safety and how safe is using AI.

Explain how the purpose of the trip relates to your organization's mission.

This trip will bring together academics, researchers, AI entrepreneurs and federal policy-makers to share knowledge about AI, including current and future uses. It will address the pros and cons associated with AI. This trip will allow for discussion around AI and visualization of the technology and how it is developed.

Is your organization the only sponsor for this trip?

☒ Yes ☐ No

If No, describe your organization's role in planning the trip.

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)

If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.

- 1.
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
- ☒ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ No sponsor retains or employs a registered lobbyist or agent of a foreign principle, the trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.

Required if selecting the third option in either column - Please explain why the second overnight stay is practically required and necessary to accomplish the purpose of the trip.

Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees list

- ☒ A list of all Senate invitees is attached to this form (required).
- ☒ Members and staff from the House of Representatives will also receive invitations.

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:
June 16, 2025, 2:53pmET



Trip End Date/Time:
June 18, 2025, 5:58pmET

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$1093 Accompanying Family Member: \$)

Transportation Type	Class	Amount
Airline Flights	Economy, Refundable	816.78
Bus Charter, 24 passenger minibus	Coach	248.34
Ride Share	Uber X	25.00

Details (optional)

Lodging (Member/Officer/Employee: \$778 Accompanying Family Member: \$)

Check-In	Check-Out	Facility	City	State	Country
6/16/25	6/18/25	Marriott-Ritz Carlton	San Francisco	CA	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
2	389	yes	please see attached document		

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: \$205 Accompanying Family Member: \$)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
6/16/25			\$25		\$25	San Francisco	CA	USA	No
6/17/25	\$15	\$30	\$90	\$20	\$155	San Francisco	CA	USA	Yes
6/18/25	\$15				\$25	San Francisco	CA	USA	No

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

Please see attached

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$150 Accompanying Family Member: \$)

Expense Type	Amount	Notes
Booking Fee for Airline Flights-Travel Agent	150	for cancelations or changes

Additional Details (optional)

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Innovative Future Collective San Francisco

Travel Date(s): June 16, 2025- June 18, 2025

Travel Destination(s): San Francisco and surrounding areas

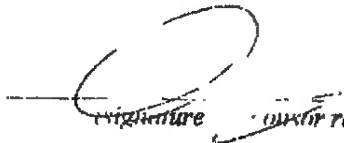
Sponsor: Innovative Future Collective, Inc

Ashley Kennedy

(printed name of sponsor representative)

Chair

(title)


(signature) *(sponsor representative)*

6-3-2025
(date)

INNOVATIVE FUTURE COLLECTIVE**AGENDA FOR:**

Innovative Future Collective's Staff Delegation Learning Trip to San Francisco

*All times listed are local to San Francisco (PDT)

Monday, June 16, 2025

2:53 PM - 5:40 PM

United Flight #2862

IAD to SFO

5:40 PM - 7:20 PM

Approx. 1-hour drive

12.8 miles

Transport to Hotel

600 Stockton St, San Francisco, CA 94108

7:20 PM - 8:00 PM

Hotel Check-in

Tuesday, June 17, 2025

6:45 AM - 7:15 AM

Grab and Go Breakfast at the Hotel

600 Stockton St, San Francisco, CA 94108

7:15 AM - 8:45 AM

Approx. 1 hour and

30-minute drive

38.7 miles

Transport to The Stanford Institute for Human-Centered AI (HAI)

Gates Computer Science Building

353 Serra Mall, Stanford, CA 94305

8:45 AM - 9:00 AM

Arrive and Welcome to the Stanford Institute for Human Centered AI (HAI) by Faculty and Staff

Gates Computer Science Building

353 Serra Mall, Stanford, CA 94305

9:00 AM - 10:15 AM

Human Center AI Discussion with Presentations by Faculty

Human Centered AI Description: Human Centered AI advances AI research, education, policy, and practice to improve the human condition. Led by faculty from multiple departments across Stanford, research focuses on developing AI technologies inspired by human intelligence, studying, forecasting, and guiding the human and societal impact of AI, and designing and creating AI applications that augment human capabilities.

10:15 AM - 10:30 AM	Transport to Stanford Linear Accelerator Center (SLAC) Campus <i>2575 Sand Hill Rd, Menlo Park, CA</i>
10:30 AM -12:15 PM	Visit Stanford Linear Accelerator Center (SLAC) - National Accelerator Laboratory Point of Contact: William Molina, (650) 926-8797 <i>2575 Sand Hill Rd, Menlo Park, CA</i> <i>Bio:</i> Stanford Linear Accelerator Center (SLAC) National Accelerator Laboratory, originally named the Stanford Linear Accelerator Center, is a federally funded research and development center in Menlo Park, California <i>Topics:</i> AI in Science, including the use of AI & Machine Learning, Learning with Linac Coherent Light Source (LCLS), and Legacy Survey of Space and Time (LSST)/Vera Rubin Observatory. Visit will include a brief tour of a few Stanford Linear Accelerator Center (SLAC) facilities, and an overview of the lab with the director, John Sarrao.
12:15 PM- 12:30 PM	Depart Stanford Linear Accelerator Center (SLAC)
12:30 PM- 1:30 PM <i>Approx. 1 hour drive</i> <i>35.7 miles</i>	Transport to Zuckerberg San Francisco General Hospital <i>1001 Potrero Ave, San Francisco, CA 94110</i>
1:30 PM - 3:00 PM	Working Lunch and Visit to Zuckerberg San Francisco General Hospital and Trauma Center to see AI use in Healthcare with Dr. Lucas Zier <i>1001 Potrero Ave, San Francisco, CA 94110</i> <i>Bio:</i> Lucas Zier is an Interventional Cardiologist and Pulmonary Hypertension Specialist at Zuckerberg San Francisco General Hospital. Zuckerberg General Hospital is a a community hospital and a Level 1 trauma center. <i>Topics:</i> How AI increases efficiency and quality of care in a hospital setting.
3:00 PM - 3:30 PM <i>Approx. 20-minute drive</i> <i>1.5 miles</i>	Transport to Anthropic Headquarters <i>548 Market St, San Francisco, CA 94104</i>

3:30 PM - 5:00 PM

Demonstration of AI technology at Anthropic Headquarters

548 Market St, San Francisco, CA 94104

Topics: See how AI systems come up with results and the privacy and confidentiality of that information.
Logan Graham, Head of Frontier Red Team
Keegan Hanks, Safeguards
Andrew Ho, Chief of Staff

5:00 PM - 5:30 PM

Transport to Hotel

*Approx. 5-minute drive
Approx. 20-minute walk
0.6 miles*

600 Stockton St, San Francisco, CA 94108

5:30 PM - 6:20 PM

Prepare for dinner and pack at the hotel

600 Stockton St, San Francisco, CA 94108

6:20 PM - 6:30 PM

Transport to Dinner via Walk

*Approx. 10-minute walk
0.3 miles*

6:30 PM - 8:15 PM

**Dinner and Discussion with Anand Raghaven, AI Expert,
Cisco Vice-President of Products**

Palio Restaurant: 640 Sacramento Street, San Francisco, CA 94111

Bio: Anand was the co-founder and Chief Product Officer of Armorblox, the industry's first GPT-powered protection against targeted email attacks.

Topics: AI Security and the Safety of AI.

815 PM - 8:30 PM

Walk back to the hotel

*Approx 10-minute walk
0.3 miles*

600 Stockton St, San Francisco, CA 94108

Wednesday, June 18, 2025

7:00 AM - 7:15 AM

Bus Charter Transfer to SFO Airport

780 S Airport Blvd, San Francisco, CA 94128

9:45 AM

Alaska Airlines Flight #8 Departs SFO

5:58 PM

Arrival DCA

Hotel Selection Justification:

We explored numerous hotel options. However, given the characteristics we needed in a hotel to fulfill the purposes of the trip, we had to choose a hotel that exceeded the GSA's stipend for the area. The characteristics we needed in a hotel are:

- 1) Audio/Visual and use of the reception for briefing the group before the morning departure
- 2) Walkability to restaurants and meeting locations to decrease transportation cost and travel time, due to the very brief time for programming
- 3) Safe area where participants can walk outside
- 4) In-hotel food and beverage options late at night and early in the morning due to the schedule and the early departure to the airport.

When identifying possibilities that met these qualifications, and had the availability for the group of our size, the selected hotel offered the most competitive rate.

Background:***Traffic Time:***

Traffic in and around SF is incredibly heavy and time consuming. Navigating from one of the other areas of the city, such as Presidio, Fisherman's Wharf, Pacific Heights, causes a minimum of 30-55min in the car between stops. Looking at suburbs, such as Oakland, adds even more time. Due to the brief nature of the trip--less than 48hrs "on the ground" we wanted to minimize the group's time in traffic. Therefore, the hotel selected is within walking distance (or a short waymo drive) to the restaurants both evenings and the meetings. As you know, finding restaurants that work within a limited budget with all our necessary requirements, was quite a challenge!

Cost of Transportation:

The cost of providing group transportation in San Francisco and the surrounding areas is very high per hour. Due to the location of this hotel, we are able to reduce the transportation costs by allowing the group to walk to dinner on June 17th.

Safety:

As has been well publicized, San Francisco has struggled with significant safety challenges of late, especially in tourist areas

(<https://www.travelweekly.com/North-America-Travel/San-Francisco-prepares-revitalize-tourism>)

As the group of staff can be a high target for crime, we were very mindful to do all that is possible to ensure the safety of our group. Therefore, safety of the neighborhood and walkability was an important factor when considering hotels.

Room Availability

Our rooming block needs a minimum of 20 rooms. Given the later date of this trip planning, this was a challenge in the summer months. We found many options did not have availability due to the summer tourist months and other conventions/groups rooming block reservations.

Private space in reception/meeting area with AV/Mac Hook up Capabilities:

In order to gather our group to queue for events, we wanted a hotel that enabled us to meet and give a brief overview of the day via a slide presentation for the group near the reception without requiring us to reserve a private room (which would increase costs). Few hotels had such space and fewer would allow us to use it. This further restricted the suitable options.

Meals Cost Justification

Regarding the meals, we worked to the best of our ability to meet the per diem. In order to maximize the time the group has "on the ground" in San Francisco, we have made each lunch a "working lunch". Therefore, we must order in food and pay for the delivery and set up or use the "in-house" catering of the company. As a result, our options are very limited once that is factored in. The average cost for each lunch will be about \$30 per person.

For breakfast, to try to reduce costs as much as possible, I will be picking up the bagels and breakfast options and bringing them on the bus to the Stanford Lab so no private space is needed and no service charge is required.

For the dinner with speakers, we needed completely private rooms with AV systems, due to the speaker's presentations. With our staff and speakers, the room size needs to seat at least 25 comfortably. Most venues that are able to fit groups this size have a minimum spend to book the room, regardless of how many people are eating. Our research (ie calling, emailing and checking online) of restaurants or hotels with this type of space available typically starts at \$3,500 min spend. However, we were able to negotiate a slightly lower minimum at the dinner venue.

Additionally, it is important to note that restaurants that operate in San Francisco have several added costs: automatic gratuity of 22%, 6% SF Employer Health Mandate fee, plus 8.63% sales tax. This drives up the cost of any meal in a private space significantly.

For your reference on the extent of options we research, this website lists most of the ones we reached out to: <https://www.sfpdv.com>.

Senate Staff Invitees:

Josh	Yearsley	Deputy Chief of Staff	Sen. Catherine Cortez Masto (D-NV)
Joy	Russell	Senior Advisor	Sen. Angela Alsobrooks (D-MD)
		Technology Policy	
Max	Katz	Advisor	Sen. Martin Heinrich (D-NM)
Adam	Stewart	Legislative Director	Sen. Cynthia Lummis (R-WY)
Rebecca	Angelson	Chief of Staff	Sen. Jon Husted (R-OH)
Connor	Glisson	Tech Policy Counsel	Sen. Marsha Blackburn (R-TN)
			Sen. Mike Lee (R-UT)/Senate
Tom	DeMatteo	Chief Counsel	Judiciary Committee

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:

Maximilian Katz

Employing Office/Committee:

Energy and Natural Resources Committee

Private Sponsor(s):

Innovative Future Collective Inc.

Destination(s):

San Francisco, CA

Travel Dates:

June 16 to June 18, 2025

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This trip involves policymakers visiting with technology companies to learn about their technology and its policy implications. Max Katz works on technology policy for the ENR committee and for Senator Heinrich.

Do you have an accompanying family member or spouse on this trip? Name and Relationship to Traveler:

☐

(signify "yes" by checking box)

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

5/8/25

Date


Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Martin Heinrich

(Print Senator's/Officer's Name)

hereby authorize

Maximilian Katz

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐

(signify "yes" by checking box)

5/8/25

Date


Signature of Supervising Senator/Officer